

No.RW/NH-15017/46/2018-P&M
Government of India
Ministry of Road Transport & Highways
(Planning Zone)

Transport Bhawan, 1, Parliament Street, New Delhi - 110001

Dated the 29th May, 2020.

To

1. The Chief Secretaries of all State Governments/ UTs
2. The Principal Secretaries/ Secretaries of all States/ UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
3. The Engineers-in-Chief and Chief Engineers of all States/ UTs Public works Department dealing with National Highways, other Centrally Sponsored Schemes.

Subject: - Booking of expenditure / reimbursement of Ordinary Repairs (OR) - Reg.

Sir,

I am directed to refer on the subject mentioned above regarding the issue of reimbursing of expenditures incurred by State Govt./ UT agencies for Ordinary Repair (OR) works under Maintenance & Repair (M&R) of National Highways (NHs) (Revenue head) under reimbursement system.

2. It has been observed that States/ UTs in general are unable to claim full reimbursements for works done in a Financial Year (FY) as per the funds allocated for OR works for such States/ UTs. In most of the occasions, States/ UTs do not surrender funds sufficiently early leading to eventual surrender of such unutilized funds. In subsequent FYs many States/ UTs have been sending proposals to the Ministry through State Accountant Generals for reimbursements of expenditures incurred for which claims could not be raised in the particular FY.
3. It has been accordingly due for revision of procedure for booking of expenditure under OR shall also be allowed on continuous basis in the next FY as is done in case of FDR(C).
4. In view of the above, it has been decided henceforth to allow reimbursements of expenditures incurred by State Govt./ UT agencies for OR works on NHs in a FY for works done in previous FY within the overall funds allocated for the particular State/ UT under OR in the previous FY as per the Standard Operative Procedure (SOP) annexed herewith.
5. The criteria as per the above mentioned SOP shall be followed henceforth for OR works on NHs entrusted with State Govts./ UTs with immediate effects and until further orders.
6. This issues with the concurrence of Finance Wing vide U.O. No. Note # 19, dated 07.05.2020 and approval of Competent Authority.

Enclosure: As above

Your's faithfully,



(Rajesh Malik)

Under Secretary to the Government of India

Email - planningmorth@gmail.com

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Copy along with enclosure to: -

1. All JSs/ CEs of the MoRT&H
2. All Technical Officers at the Headquarters
3. Secretary General, Indian Roads Congress
4. Director, IAHE, NOIDA
5. All ROs and ELOs of MoRT&H

Copy along with enclosure for information and necessary action to: -

1. Sr. PPS to Secretary (RT&H)
2. Sr.PPS to DG (RD) &SS
3. Sr. PPS to AS&FA
4. PPS to ADG
5. NIC- with the request to upload in the MoRT&H portal.

Standard Operative Procedure (SOP) for reimbursements of expenditures incurred by State Govt./ UT agencies for Ordinary Repair (OR) works on National Highways (NHs) - Reg.

- (i) The booking/ expenditure of total OR for allocation of funds made in a particular FY shall be allowed in subsequent FY as OR(Continuing) subject to the maximum allocation made under OR during the particular FY.
- (ii) All reimbursement of funds made during the FY shall be excluded for the purpose of determining admissibility of reimbursement in subsequent FY.
- (iii) The admissible limit of reimbursement of fund under OR(Continuing) shall also take into consideration the work actually done during the FY. Any work done against the allocation made during FY in subsequent FYs shall not qualify for reimbursement of funds under OR(Continuing).
- (iv) State PWD NH Chief Engineer shall prepare the details of OR(Continuing) fund requirement for previous year within overall limits of allocation made under OR in the previous FY. The State/ UT shall submit the demand for earmarking of allocation of fund under OR(Continuing) upto 31st May of subsequent FY for expenditure incurred in previous FY upto the admissible limit of allocation provided such works were completed during the particular FY itself for which the allocation relates.
- (v) The Ministry shall duly consider the same and allocate funds under OR(Continuing) for States/ UTs within overall available budgetary allocations.
- (vi) For estimation of fund requirements for current FY for taking up new OR works, State PWD NH Chief Engineer, through RO of the Ministry, shall furnish terrain-wise lane-length distribution of NHs entrusted with State PWDs/ RCDs, etc., by February of the previous FY for the stretches of NHs giving separate details of stretches on which works are already under implementation/ completed stretches under defects liability obligations of Contractors/ Concessionaires, ongoing BOT/ HAM/ O&M/ OMT concessions, etc. The information shall be furnished to the Planning Zone of the Ministry as per the enclosed format (Appendix-I to IV). Planning Zone shall take up further necessary action for earmarking of funds for new OR works during the FY based on such information.
- (vii) It shall be the responsibility of the State/ UT to verify the admissibility of claimed amounts and they shall take up further necessary action regarding regularization of expenditure incurred through State AGs.
- (viii) All claims for reimbursement of admissible amount of funds under OR(Continuing) shall be submitted to ROs and RPAOs by State/ UT after following proper accounting procedure, etc., as per the extant policy in this regard.
- (ix) ROs and RPAOs shall examine the admissibility of releasing the due amount. Upon certification of due amount by the State/ UT by RPAOs and ROs, RPAOs shall process reimbursements/ release of admissible amounts under OR(Continuing) to States/ UTs within specific allocations made for the States/ UTs for this purpose.

Appendix-I**(i) Lane-wise distribution of NHs with State PWD**

(Length in km)

Sl. No.	State / UT	Lane-wise distribution of NHs (km)							
		Single lane		Intermediate lane		Double lane		4 or more lanes	
		Plain	Hill	Plain	Hill	Plain	Hill	Plain	Hill
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1									
2									

Appendix-II**(ii) Ongoing Projects**

(Length in km)

Sl. No.	State/UT	Scheme/ Programme	Lane-wise distribution of NHs (km)							
			Single lane		Intermediate lane		Double lane		4 or more lanes	
			Plain	Hill	Plain	Hill	Plain	Hill	Plain	Hill
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1		NH(O)								
2		SARDP-NE								
3		LWE/ Vijayawada Ranchi								
4		EAP								
5		NHDP-IV/ III								
6		ADB								
7		Bharatmala								
8		PR/ IRQP								
9		Any other scheme (please specify)								
10		Total								

Appendix-III

(iii) Projects completed and under DLP

(Length in km)

Sl. No.	State/ UT	Scheme/ Programme	Lane-wise distribution of NHs (km)							
			Single lane		Intermediate lane		Double lane		4 or more lanes	
			Plain	Hill	Plain	Hill	Plain	Hill	Plain	Hill
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1		NH(O)								
2		SARDP-NE								
3		LWE/ Vijayawada Ranchi								
4		EAP								
5		NHDP-IV/ III								
6		ADB								
7		Bharatmala								
8		PR/ IRQP								
9		Any other scheme (please specify)								
10		Total								

Appendix-IV

(iv) Projects under BOT(Toll)/ BOT(Annuity)/ HAM/ O&M/ OMT ongoing concession, etc.

(Length in km)

Sl. No.	State/ UT	Scheme/ Programme	Lane-wise distribution of NHs (km)							
			Single lane		Intermediate lane		Double lane		4 or more lanes	
			Plain	Hill	Plain	Hill	Plain	Hill	Plain	Hill
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1		NH(O)								
2		SARDP-NE								
3		LWE/ Vijayawada Ranchi								
4		EAP								
5		NHDP-IV/ III								
6		ADB								
7		Bharatmala								
8		PR/ IRQP								
9		Any other scheme (please specify)								
10		Total								